

**A/E SELECTION
STATE BUILDING COMMISSION ACTION
February 2015**

AGENCY: Department of Transportation

DOT CONTACT: Jolene Thompson, 608-266-0715, jolene.thompson@dot.wi.gov

Location:

West Bend DMV
1516 W Paradise Dr
West Bend, WI 53095

Project Request:

The Department of Transportation requests DFD contract for Architectural/Engineering (A/E) services to prepare Preliminary Design Documents, including a Design Report for the renovation to the West Bend DMV Service Center as specified in the 2013-2015 Following DOT approval and authorization by the State Building Commission, the A/E will provide final design through construction services in accordance with the DFD A/E Policy and Procedure Manual.

DFD Project Number: 15A3L

Project Description:

The proposed project will renovate the building and include: replacement of exterior siding; replacement of original windows, flooring and acoustical ceiling tiles; lighting fixtures will be replaced for improved illumination and increased energy efficiency; existing restroom fixtures and finishes will be replaced and the electric water cooler will be replaced with an accessible model. The facility lacks accessible public restrooms. The project will correct this deficiency by constructing a 55 SF accessible family restroom adjacent to the existing public restrooms. Changes to security and service delivery require minimal alterations to the floor plan and exterior doors and hardware will be replaced and access controls incorporated. Project includes other infrastructure improvements and facility maintenance work such as upgrades to the mechanical system and components, repainting all interior walls and improving building security. This project will also replace office and break room furnishings and window blinds.

Project Justification:

The current 6,823 S.F. building was constructed in 1990. This structure has not recently undergone major improvements with the exception of a new roof that was installed fall of 2012. This building is heavily used and most other components of the building are in need of replacement or repair after having served for over 20 years. Subsequent changes to security protocol, accessibility requirements and service delivery method require various physical alterations of the building as well.

The operating budget is estimated to decrease approximately \$6,400 per year from the elimination of maintenance / repair expenses such as plumbing/electrical repairs, roof repairs, etc., as well as reduced utility costs from better energy efficiency and lighting improvements. The new unisex, accessible restroom is estimated to increase operating costs \$1,000 per year in janitorial, supply and HVAC costs. Net estimated impact on operating budget is a \$5,400 annual decrease.

PROJECT BUDGET

Construction	\$
Contingency (10%)	\$
Design (8%)	\$
DFD Fee (4%)	\$
Movable Equipment	\$
TOTAL PROJECT COST	\$ 880,000

SCHEDULE

A/E Selection	Mar 2015
Design Report to the Building Commission	Aug 2015
Bid Date	Feb 2016
Start Construction	Apr 2016
Substantial Completion	Oct 2016
Final Completion	Nov 2016

PREVIOUS BUILDING COMMISSION ACTION:

Project was enumerated in 2013 Wisconsin Act 20 enumerated \$880,000 SFSRB.